## **Classroom Behavior Regulations for Students**

Passed at the Academic Affairs Committee Meeting on May 15, 2003

- 1. After the class bell rings, students should immediately enter the classroom and sit according to seat order.
- 2. Students should sit in their designated seats. Students are not allowed to change seats.
- 3. Students must pay respect both when the instructor enters and leaves the classroom.
- 4. Students must rise when questioned by the instructor.
- 5. Students should not ask the instructor any questions until the instructor finishes his or her teaching or conversation with others.
- 6. Students need not rise when a guest passes.
- 7. Students must observe proper classroom behavior, switching off cell phones including their alarms, and paying attention in class. Students should refrain from private discussion, joking and laughing, reading books or newspapers not assigned in class, and working on other homework assignments.
- 8. The cleanliness of classrooms must be maintained, including walls, windows, blackboard, desks, platform, and floor. Students are not allowed to write graffiti or leave litter in the classrooms.
- 9. Permission of the instructor is required to arrive late or leave the class early.
- 10. Class leaders must examine electronic classroom equipment before class begins.

If any problems are found, class leaders are required to immediately inform the instructor or responsible unit.

- 11. Students are strictly forbidden to damage any classroom equipment. Classroom equipment may not be used for non-instructional purposes.
- 12. If students violate the above regulations or behave improperly, they will be penalized in accordance with the violations.
- 13. Upon being passed at the Academic Affairs Committee Meeting and approved by the president, these regulations were announced and implemented.