

銘傳大學學生申請轉系 學系輔導紀錄表

Ming Chuan University Department Consultation Record for Department Transfer Application Form

學號 Student ID		姓名 Name		班級 Class Section	
申請轉入學系 Department for Transfer	學系(學位學程)				
聯絡電話 Phone Number	住家H: ()		手機 Phone :		
導師輔導紀錄 Class Advisor Consultation Record	<p>【學生現況描述】 Student's Current Situation</p>				
	<p>【輔導過程】 Consultation Process</p>				
	<p>【建議】 Suggestion</p> <p> <input type="checkbox"/> 同意同學申請轉系 Agree student to apply for department transfer </p> <p style="text-align: right;"> <input type="checkbox"/> 建議同學留在原系再加油 Suggest student to stay in the original department </p> <p style="text-align: right;">導師簽名： Advisor's Signature</p>				
系所主管簽核 Department/ Director's Signature					

備註(Note): 一、同學因就讀學系與志趣不合或因基礎專業素養不足，擬申請轉系時，請先經導師輔導並將此輔導紀錄表拍照或掃描。於申請轉系時上傳至申請表單內。

Student due to mismatch interest or lack of basic professional skill, advisor need to consult with student, photo shot or scan the consultation record and give it to the student to attach to the department transferring e-form application.

二、本表單蒐集之個人資料，僅限於校內之校務行政及校務分析使用、協助公部門調查或執行業務及法令需求等目的存續期間所需之必要範圍與地區內，供業務相關人員處理及利用。您將享有個資法第3條規定的五項權利，並可至「銘傳大學個人資料保護專區」(<http://pims.mcu.edu.tw>)進一步瞭解本校的個資管理政策、法規與個資連絡窗口。

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